ĐẠI HỌC QUỐC GIA HÀ NỘI TRƯ**ỜNG ĐẠI HỌC KHOA HỌC** XÃ **HỘI VÀ NHÂN VĂN**

CỘNG HOÀ XÃ HỘI CHỦ NGHĨA VIỆT NAM Độc lập - Tự do - Hạnh phúc

Số: 64 /XHNV-ĐT

V/v: chương trình trao đổi học viên, sinh viên tại Đại học Kanagawa, Nhật Bản năm 2019-2020 Hà Nội, ngày 1 tháng 3 năm 2019

Kính gửi: Thủ trưởng các đơn vị

Nhà trường nhận được công văn số 601/ĐHQGHN-ĐT ngày 06/03/2019 của Giám đốc Đại học Quốc gia Hà Nội về chương trình trao đổi dành cho học viên, sinh viên, Nhà trường thông báo tới các đơn vị thông tin về khóa học như sau:

- Đối tượng tham dự: Sinh viên và học viên của ĐHQGHN
- **Thời gian tham dự**: 01 học kỳ hoặc 01 năm (từ tháng 9/2019-9/2020)
- Chỉ tiêu hồ sơ: 02 học viên/sinh viên của ĐHQGHN.
- Điều kiện tham dự khóa học:
 - Là sinh viên đại học năm thứ 2 đến kỳ I năm 4 hệ chính quy hoặc học viên cao học đã hoàn thành ít nhất 01 học kỳ trở lên của ĐHQGHN.
 - O Điểm trung bình chung (TBC) 2.8/4.0 trở lên.
 - Có trình độ tiếng Anh tối thiểu là IELTS 5.5 hoặc tiếng Nhật tối thiểu N2. Sinh viên/ học viên cần tìm hiểu kỹ về yêu cầu ngôn ngữ với chương trình đào tạo (chi tiết tham khảo tài liệu đính kèm).
- Hồ sơ đăng ký :
 - Sinh viên/ học viên hoàn thiện mẫu đơn đăng ký của ĐHQGHN (tài liệu đính kèm).
 - Bảng điểm có xác nhận của đơn vị đào tạo.
 - Giấy khám sức khỏe có xác nhận của bệnh viện.
 - o Chứng chỉ ngoại ngữ
 - Bản sao hộ chiếu.
- Chí phí tham dự khóa học: Sinh viên/ học viên tham dự chương trình trao đổi sinh viên với Đại học Kanagawa sẽ được miễn học phí. Các chi phí khác sinh viên/ học viên tự thanh toán. Sinh viên tham khảo thêm thông tin chương trình theo tài liệu đính kèm và tại website của Đại học Kanagawa: http://www.kanagawa-u.ac.jp/english/admissions/exchange_program.html



- Hạn nộp hồ sơ: 26/03/2019

Nhà trường thông báo để các đơn vị thông tin, tư vấn cho sinh viên/ học viên và xét chọn sinh viên/học viên đáp ứng yêu cầu của chương trình. Các đơn vị tập hợp hồ sơ và lập danh sách gửi về Phòng đào tạo (liên hệ: Phạm Thị Quỳnh Hương, phòng 609B nhà E) để Phòng đào tạo gửi hồ sơ báo cáo ĐHQGHN xét duyệt.

Trân trọng cảm ơn.

Nơi nhân:

- Như trên

- Luu DT, HC-TH

TL HIỆU TRƯỞNG TRƯỚNG PHÒNG ĐÀO TẠO

TRƯỜNG ĐẠI HỌC KHOA HỌC XÃ H

PGS.TS. Bùi Thành Nam





Application Information for Exchange Program at Kanagawa University 2019

Kanagawa University announces the application information for the exchange program of 2019 for the students from partner institutions as below:

1. Kanagawa University Student Exchange Program

Exchange students at Kanagawa University each belong to a department or graduate school, and they study Japanese language subjects, subjects related to Japan, and subjects in their study field.

2. Period of Student Exchange

Our exchange program is from April to July (1st semester) and from September to January (2nd semester) every year. You may start the program in April or September for one semester or two. Most of the classes run for a semester only, but some classes start in April and run for two semesters. Changes to the period of study after application are not accepted in principle so please confirm the period before you apply. Please ask for any details.

3. Contact Information and Application Inquires

Website URL	http://www.kanagawa-u.ac.jp/english			
	/admissions/exchange_program.html			
Address	International Center, Kanagawa University,			
	3-27-1 Rokkakubashi, Kanagawa-ku, Yokohama, Japan 221-8686			
	Tel: +81-(0)45-491-1701 Fax:+81-(0)45-481-6011			
	Email: intl-inbound@kanagawa-u.ac.jp			

4. Timeline for Admission and Academic Schedule

Projector Public Reports	Study abroad from Semester 1 (April 2019)	Study abroad from Semester 2 (Sept 2019)
① Online Application Period	Sep 1 to Oct 15, 2018	Mar 1 to Apr 15, 2019
② Notification of acceptance	End of Dec, 2018	End of May, 2019
③ Release of COE	End of Feb, 2019	End of Jul, 2019
Release of Orientation Schedule	Early Mar, 2019	Mid Aug, 2019
⑤ Arrival in Japan	End of Mar, 2019	Beginning of Sep, 2019
Orientation week for Exchange Students	End of Mar, 2019	Beginning of Sep, 2019
① Lectures begin	1st week of Apr, 2019	3 rd week of Sep, 2019
Lectures end	Mid Jul, 2019	Mid Jan, 2020
9 Examinations	End of Jul, 2019	End of Jan, 2020
Tarewell Ceremony	Beginning of Aug, 2019	Beginning of Feb, 2020

5. Eligibility

In order to apply for the Exchange Program, you must:

- (1) be a student at one of the partner institutions of Kanagawa University and recommended by the institution;
- (2) have the language ability stated below:
 - *Even if you have not yet taken the JLPT, we might accept your application if you submit the Japanese Language Ability Assessment Form and it is certified that you have Japanese language ability equivalent to N2 or above. However, there may be restrictions imposed with regard to the registration for Japanese language classes.
 - * Even if you do not have Japanese language ability equivalent to N2 or above, we might accept your application if there are classes conducted in English in your faculty / graduate school and you have enough English proficiency (equivalent to CEFR B1 level) for taking courses in your study area. Please ask for any details.

Faculty/Graduat	e School	Member for one semester of two Michigan	Japanese Language Proficiency Test
Undergraduate (Faculty)	Yokohama Campus	Law,Economics,Foreign Languages,Human Sciences,Engineering	Equivalent to N2 of Japanese Language Proficiency Test or above
1000	Shonan Hiratsuka Campus	- Business Administration, - Science	Equivalent to N2 of Japanese Language Proficiency Test or above, or enough English proficiency for taking courses in your study area.
Post Graduate (Graduate School)	Yokohama Campus	Law,Economics,Foreign Languages,Human Science,History of Folklore Studies	Equivalent to N2 of Japanese Language Proficiency Test or above
0	uid, 2030 unit, et Sept, 20 etc. of Sept, 2018 etc. on 2018	- Engineering	Equivalent to N2 of Japanese Language Proficiency Test or above, or enough English proficiency for taking courses, research in your study area.
	Shonan Hiratsuka Campus	- Business Administration, - Science	Equivalent to N2 of Japanese Language Proficiency Test or above or enough English proficiency for taking courses, research in your study area.

6. How to Apply/Application Materials

<How to Apply>

After being officially selected as an exchange student by your home institution, please apply online at the website listed below.

http://www.kanagawa-u.ac.jp/english/admissions/exchange_program.html

After applying to the website, we will announce you confirmation. We may ask you to modify the documents, so please do not post the original documents until we ask you to do. And please post the original documents through your home university, please do not post by yourself.

<Application Materials>

All documents must be prepared all in either Japanese or English.

Translation of each document should be attached along with the original if any documents are prepared in other languages. Please post the original documents by courier.

How to Apply		Application Materials	Format	Deadline	
After completing	1	Copy of Online Application Form (Printed and signed)	fixed	Online application [1st semester from April, 2019]	
online, Post original	2	Official Certificate of Student Registration at Host Institution	No Busine	By 15 th October, 2018 [2 nd semester from Sept,2019]	
documents	3	Official Academic Transcripts issued by Home Institution	Joan III.	By 15 th April, 2019	
	4	"Application for Certificate of Eligibility"	fixed	After application, the	
	(5)	Original Official Bank Statement under the name of Payer of Expenses	- Svilogal	International Center will contact applicants with a	
Complete	6	Letter of Recommendation	i or afrisci	confirmation of receipt.	
online (only)	7	Copy of Japanese Language Proficiency Test results	d - edden div eith	 Please post the 	
※If you have not studied Japanese previously, ⑦ need not be	113 g 1082,	(For those who have not sat JLPT or are below N2 ability) Japanese Language Ability Assessment Form ** ** Form ** Form ** Form ** Form ** Form ** Form ** **	fixed	appropriate documer only after receiving wo from the Internation Center. (We may ask you	
submitted.	8	Statement of Academic Objectives	fixed	to make amendments.)	
	9	Photocopy of valid passport	_		
	10	"Certificate of Physical Condition"	fixed		
Post (only)	1	4 ID photos (3cm×4cm, Taken within one month)	_		

Please submit the following if you apply for the Department of Architecture, Faculty of Engineering or Course of Architecture and Building Engineering, Graduate School of Engineering.

Complete	12		or Engineering.	
	16	Portfolio	_	Same as above
online (only)		(Maximum size: 15 pages)		a above



For people with citizenship of China, Myanmar, Bangladesh, Mongolia, Vietnam, Sri Lanka or Nepal, in the case where the Payer of Expenses is not the Applicant, please also submit the following documents.

After completing	13	"Affidavit of a Payer of Expenses"			fixed	Same as above	
online,	14)	Notarization	Certificate	of	Family	hetail sti	idew ant to online virus ease
Post original		Relationships				idatraligi ins liw s	olifica u anagana von Alfe u copyling to the side v
documents	pq es	selq bnA job				iginal de	lated) lang ton objecting

7. Other

< Certificate of Eligibility>

Kanagawa University will, on behalf of Exchange Students, apply to the Immigration Bureau in Japan for the Certificate of Eligibility (COE).

As soon as the Certificate is issued, it will be sent to your institution. You will need to bring the COE to your local Japanese Embassy or Consulate in order to obtain a Student Visa.

< Student Accommodation and Homestay>

Kanagawa University has accommodation for exchange students. Please apply during the online application process. We can also introduce homestays and so on. Please ask for any details.

<Subject Selection>

An Exchange student must take at least 6 classes/semester to maintain eligibility for their student visa.

*Except for graduate students who will need to spend more time on research activities.

However, we request graduate students register for at least 1 class.

Please refer to the details about subject registration at the below URL in order to plan your study program beforehand.

(tentative) http://www.kanagawa-u.ac.jp/english/admissions/exchange_program.html

Kanagawa University, Yoneda Yoshimori Education Scholarship for Exchange Students.>

Kanagawa University offers scholarships for exchange students from partner institutions. There are some conditions and the application procedure will be explained during the orientation week.

Exchange students might instead be allocated the scholarship called "Student Exchange Support Program (Scholarship for Short-Term Study in Japan)" from Japan Student Services Organization (JASSO) if we receive the funding.

International Center